



Phone: 617-821-5590
Mailing Address: PO Box 132 Belmont, MA 02478
Email: steff@sassy-media.com
Web: www.sassy-media.com

Stephanie Higgins
Production Resume

Founder

2003 - Present

SassyMedia, Belmont MA

Director, producer, writer and editor of the company's debut film THE GAY MARRIAGE THING (www.thegaymarriagething.com). SassyMedia completed THE GAY MARRIAGE THING in 2005 which was awarded distribution by educational distribution giant The Cinema Guild (www.cinemaguild.com) less than a year after completion in February 2006.

Production/Technical Consultant and Editor 2003 – Present

Bose Corporation, Framingham MA

Consultant and editor for multi-million dollar film shoots with worldwide locations including both narrative-style and live performance.

- Implementing post-production workflow strategies including mixed HD format edits for multi-editor environments
 - HD formats include Panasonic Varicam 720p shot at 29.97 and 59.94fps, 1080i and 1080p HD material at 23.98fps and 59.94fps
 - Panasonic P2 camera and file format using FireStore technology – rendering and media management workflow
 - Advise on use of individual codecs and encoding workflows
- Editing mixed format programs including HD (1080i/p and 720p, P2, HDV), captured from various hardware
- DVD authoring and HD MPEG workflow and encoding
- Post-production edit facility maintenance of Final Cut Pro edit systems, AJA Kona capture card and software and fiber attached storage
- On-set HD Post-Production consultant and technician
- Advise creative team on directorial and production techniques including look and feel from capture through post-production, capture formats and frame rates, post-production techniques
- Management of online including color-correction and quality insurance of final product before mastering to High Definition video servers

Associate Producer
August 2003 – March 2004

Chedd-Angier Productions, Watertown MA

Associate and line producer for large national museums including the Virginia Air and Space Museum. Video shoots with many intended display devices and environments including multi-screen installations as well as interactive consoles.

- Coordinate on-set logistics for HD shoots including travel and accommodations, crew interviews and booking, equipment coordination, on set crew direction, on set post-production effects previews, tracking and reporting expenses
- Post-production prep and digitizing of media into AVID Composer
- Content writing and research for interactive educational exhibits
- Motion graphics creation in After Effects for use in both HD video editing and graphics based interactives
- Maintenance and troubleshooting of post-production facilities

Media Production Artist
August 2000 – August 2003

Preston Productions, Marlborough MA

Editor, post-production coordinator and producer on multi-million dollar projects for major corporate clients including **IBM** and **EMC** as well as non-profits like the **Massachusetts Coalition for the Homeless** and **First Night Boston**.

- On-set support for both live events and narrative-style video shoots that included live Power Point switching and production assistance
- Line production responsibilities organizing on-set logistics for video shoots including casting, location scouting and working within SAG union regulations
- Authoring and encoding DVD's for playback at live events
- Creation of motion graphics using After Effects for inclusion in multi-screen event presentations
- Maintenance of post-production facilities including two full Media100 edit suites with SCSI attached storage
- Programming and maintenance of corporate website including the use of Flash to create presentations for events, meetings and the web
- Writer of website content including company biographies and marketing copy

Education

Emerson College, Boston, MA

Master of Visual Media Arts, May 2000

Winner of the 2000 *EVVY* for Best Graduate Project

University of New Hampshire, Durham, NH

Bachelor of Arts, Communication Theory, May 1998